



**Oregon Coordinating Council on Ocean Acidification and Hypoxia**

**Working Group: WG#2 Reduce causes of OAH**  
**(Carbon Footprint Identification and Reduction)**

*Meeting 1 - Draft Agenda*

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**REMOTE MEETING**

Mon, Apr 2, 2018 8:00AM - 10:00AM PDT

**Please join my meeting from your computer, tablet, or smartphone.**

<https://global.gotomeeting.com/join/746524077>

**You can also dial in using your phone.**

United States: +1 (872) 240-3212

**Access Code: 746-524-077**

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*Working Group Membership:*

*Kristen Sheeran, John Schaefer, Karen Tarnow, Fran Recht, Frank Barcellos, and Jack Barth*

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**8:00 – 8:05am**

**Getting Started (Council Co-chair Jack Barth)**

- Brief introductions
- Remote meeting logistics

**8:05 – 8:30am**

**Expectations of Participants**

- Working Group Leadership
  - Who will lead the group? (preferably not a co-chair or staff)
  - Time commitment of leadership
- Participation
  - Primary members from Council
  - Secondary members from Council
  - Guest speakers at WG meetings?
  - External members – ideas on anyone to bring in?

**8:30 – 9:30am**

**Working Group Deliverables**

- Products
  - Monthly OAH Council meeting brief oral updates
  - September 2018 Report – assume a chapter per WG
  - WG to determine how this is shaped
  - Co-chairs, staff to “do” the work
- Topics
  - Information synthesis
    - Synthesized WG topics excel sheet
    - SB 1039
    - OA Action Toolkit
  - Developing discrete actionable recommendations
    - Goal setting (planning tools include: NOAA Planning)
    - Clear action descriptions (SMART goals, Message Box)
  - Prioritization of actions (Time and Need)

**9:30 – 9:45pm**

**Report Audience and Implementation**

**9:45 – 10:00pm**

**Information/Data needs to support further WG discussion**

**10:00pm**

**Adjourn**

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**References:**

[Working Groups Draft Membership](#)  
[SB 1039](#)  
[A Snapshot of Oregon Agency Responses](#)  
[OAH Working Group Themes Development](#)  
[OAA Tool kit Presentation](#)  
[OAA Tool kit](#)  
[Preparing to Write Your Strategic Plan](#)  
[Writing Your Strategic Plan](#)  
[Working Group Tools](#)

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*The proceedings of the OAH Council are open to the public and will be recorded (audio or audio/video). All printed and recorded materials will be made available to the public after the meetings. For more information on the OAH Council, to access documents or recordings, please visit:*

***OregonOcean.info***

***Comments or Questions? Please contact***

***Council Co-Chairs [Caren.E.Braby@state.or.us](mailto:Caren.E.Braby@state.or.us) or [Jack.Barth@oregonstate.edu](mailto:Jack.Barth@oregonstate.edu)***